Recovery Devon

Development Fund 2019

Guidance Notes

Recovery from mental ill-health is a different journey for everyone. Our aim is to support people in their recovery journeys, and create new opportunities for recovery in Devon.

Do you have a small project idea that helps this aim? Are you uncertain about how to make it happen? Then we want to hear from you!

Purpose:

To make small amounts of funds available to individuals and organisations wishing to carry out a recovery-based project, activity or research.

The Recovery Development Fund is particularly suitable for those who may not have run a project before and those who may struggle to secure funding from established sources. You may apply if you are a service, established group or project, informal group or individual.

How much?

Each successful application will be allocated a maximum of £750.

What constitutes a recovery-based project, activity or research?

Projects, activity or research must be based in the Devon Partnership Trust catchment area or, if part of a wider region, have a significant impact there (Devon excluding Plymouth).

All successful applications will demonstrate an understanding of the recovery approach and will adhere to recovery values and principles throughout. For information on the recovery approach and values and principles *please refer to our website here.*

Example Projects

Suitable applications could be for art-based projects or activities such as a short animation or video, a music-based project or creative writing.

An application may be made to run a community event at a school, college or village hall.

An example of a research project could be to conduct a survey of the community's attitudes to mental well-being and recovery.

You can see some of our past projects here which may help give you ideas.

Projects will need to involve the wider community and be able to measure their impact in terms of people reached.

Projects will also need to consider how they are promoted and publicised. The Recovery Exchange and Recovery Devon's social media channels may be used for this purpose.

Timescale

Projects will submit their applications in the form of a single page project overview by **February 8th 2019**.

The successful project overviews selected will be notified **by 1st March 2019**.

Following selection, a full project plan will then need to be submitted with full costings, timeline and expected outcomes by **March 18th 2019**.

Projects will be expected to finish no later than **Sep 30th 2019**.

The Recovery Development Fund committee will offer assistance to those applicants where it is felt additional information or clarification is required.

How will the fund be administered?

Applications from constituted groups will be able to apply for half of their funding at the start and the second half to be transferred at an agreed date.

In order to chart each project's progress, Recovery Devon asks for submissions of reports together with photos or material that can be more widely shared. Report frequency depends on the nature of the project, but will usually be at least one mid-way through the project and an outcomes report. These help us raise the profile of the projects and the development fund with a view to sustaining the development fund for applications next year.

Recovery Devon has a limited capacity to assist and support project applications. A mentor will be assigned to each project to provide some basic help in running the project and act as a point of contact.

Project outputs must highlight Recovery Devon as a funder and access will be given to Recovery Devon branding.

Recovery Devon will retain perpetual rights to use evidence submitted by projects to publicise its work and future Development Fund rounds.

Following completion of RDF funded projects, the fund will be reviewed and a decision made whether to extend funding opportunities in the future.

What We Will Fund

Reasonable expenses incurred by applicants and any volunteers. Fees for tutors, facilitators etc.

Funds may be used to purchase or hire equipment although the benefit must be clearly explained and justified.

Funds have previously been used for: Gardening equipment for a community garden; venue hire; producing handbooks and supportive guides; music workshops; IT equipment; musical instruments; art materials; software.

Essentially we take each project on its merits and try to be flexible so that we may support interesting, creative or challenging projects.

In all cases receipts and invoices must be kept and presented to Recovery Devon to evidence work done.

Recovery Development Fund Celebration Event

Once all projects are completed Recovery Devon will host a celebration event where each project will present their work to an audience of Devon Partnership NHS Trust staff, members and supporters of the Recovery Devon community and invited guests.

The celebration event will be held around October 2019.

Completed Applications should be sent to:

recoverydevon@gmail.com

Or call for postal details: 07824 161192